

# CHOICE DJ MOBILE DJ, SOUND & LIGHTING

## Standard DJ Setup and Operation Risk Assessment

### Equipment Installation

| <b>Potential Hazard</b>  | <b>Who is at Risk</b> | <b>Risk Rating</b> | <b>Preventative Measures</b>  |
|--------------------------|-----------------------|--------------------|---|
| Manual handling injuries | DJ                    | Low                | Only equipment designed to be transported by one person is used. Members of public will not be allowed to move equipment. Use of mechanical aids (trolleys) for heavier items.                  |
| Trip hazard from cabling | DJ                    | Low                | Public will not be present during setup, extra care must be taken to be aware of cabling runs. Cables across walkways and public areas to be taped down as soon as possible after installation. |

|                             |    |     |  |
|-----------------------------|----|-----|--|
| Objects falling from height | DJ | Low | Audio and lighting will be visually inspected at every event before being placed on to stands. Stands will be placed as far away from the public as possible, next to walls or in corners of the room. |
|-----------------------------|----|-----|--|

### During Event (Equipment in use)

|                                 |                         |     |  |
|---------------------------------|-------------------------|-----|--|
| Trip hazard from cables         | DJ, Guests, Venue Staff | Low | Set up equipment in a fashion that minimises the need to cables to run across public areas. Securely tape down cables to the floor across walkways or in public areas. |
| Electrocution from DJ equipment | DJ, Guests, Venue Staff | Low | Equipment inspected as set up at each event. electrical equipment PAT tested every year. items immediately replaced if any faults developed.                           |

|  |                         |     |   |
|--|-------------------------|-----|---|
| Objects falling from height                    | DJ, Guests, Venue Staff | Low | Lighting effects secured to stands and visually inspected on installation. Equipment stands not to be placed in public walkways and as far away from the public as possible.  |
| Trip hazard from floor standing equipment      | DJ, Guests, Venue Staff | Low | Equipment stands will be placed as far away from the public as possible, next to walls or in corners to reduce risk.  |
| Hearing damage from high sound pressure levels | DJ, Guests, Venue Staff | Low | Volume levels to be monitored throughout the event. Higher volumes used for shorter periods of time during the performance. DJ to walk out onto the dance floor and around the venue to check sound levels in all areas. If DJ Booth has to be positioned close to speakers, hearing protection will be worn by the DJ. |

De-Rig

|                             |    |     |  |
|-----------------------------|----|-----|--|
| Manual handling injuries    | DJ | Low | Only equipment designed to be transported by one person is used. Members of public will not be allowed to move equipment. Use of mechanical aids (trolleys) for heavier items. |
| Trip hazard from cabling    | DJ | Low | Public will not be present during de-rig, extra care must be taken to be aware of cabling runs. Cables to be removed as soon as possible.                                      |
| Objects falling from height | DJ | Low | Extra care to be taken when lowering stands with equipment on  |